

Quick Reference – Moderate Quiz

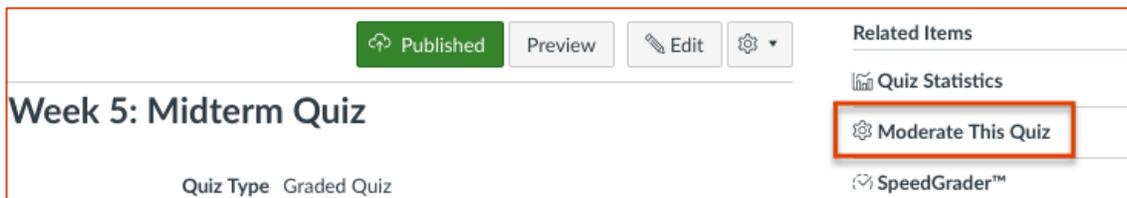
Use the “Moderate Quiz” feature to allow for student extensions (exceptions). The types of extensions that may be given to an individual student include:

- Giving a student an additional attempt
- Allowing a student to take a Quiz before the Available From date
- Allowing a student to take a Quiz after the Available Until date
- Allowing a student to have Extra Time on a Quiz

Select Student(s) and Add Extension(s)

Access Moderate Quiz

Click on the Title of a Quiz to see the option to “Moderate this Quiz”

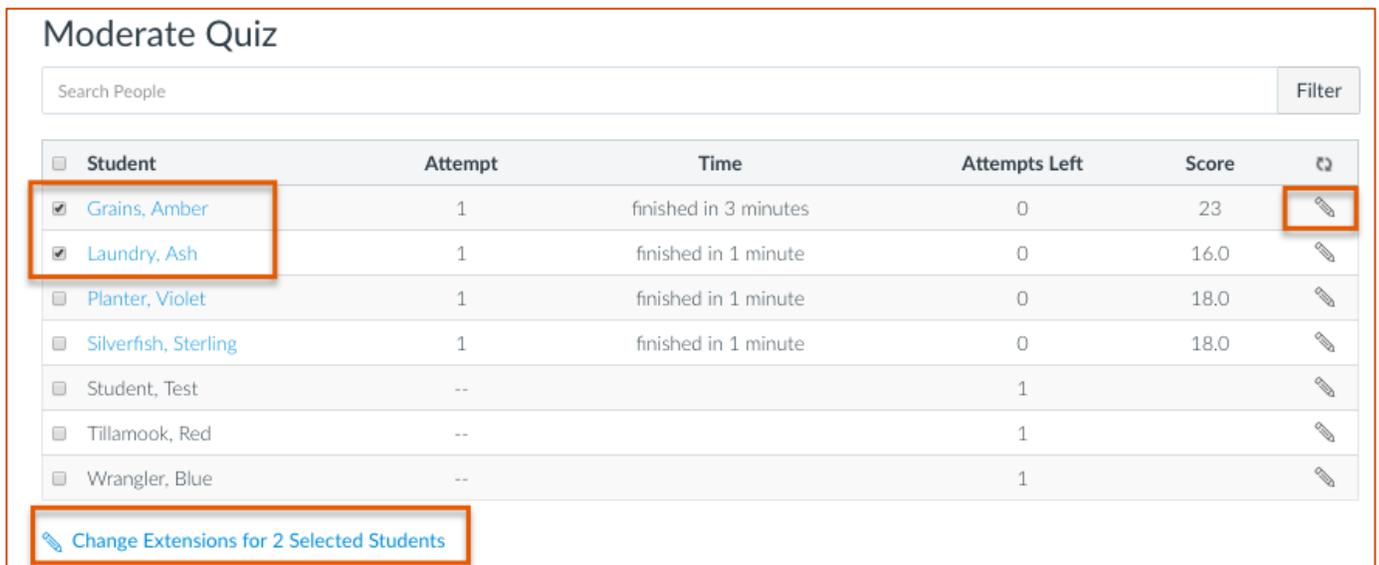


The screenshot shows a quiz titled "Week 5: Midterm Quiz" with a status of "Published". Below the title, it says "Quiz Type Graded Quiz". On the right side, under "Related Items", the "Moderate This Quiz" option is highlighted with a red box. Other options include "Quiz Statistics" and "SpeedGrader™".

Select one or more students

From within the Moderate This Quiz option, edit and create an extension for a single student or multiple students

- Click on the Edit pencil to add an Extension for one student or
- Checkmark to the left of multiple students and select “Change Extensions”



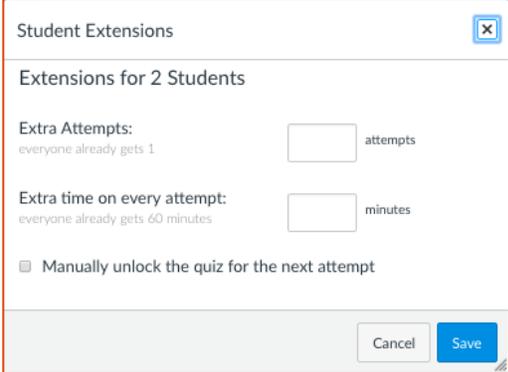
The screenshot shows the "Moderate Quiz" interface. At the top, there is a search bar labeled "Search People" and a "Filter" button. Below is a table with the following columns: Student, Attempt, Time, Attempts Left, Score, and an edit icon. Two students, "Grains, Amber" and "Laundry, Ash", are selected with checkmarks. The edit icon for the second student is also highlighted with a red box. At the bottom, a button labeled "Change Extensions for 2 Selected Students" is highlighted with a red box.

Student	Attempt	Time	Attempts Left	Score	
<input checked="" type="checkbox"/> Grains, Amber	1	finished in 3 minutes	0	23	
<input checked="" type="checkbox"/> Laundry, Ash	1	finished in 1 minute	0	16.0	
<input type="checkbox"/> Planter, Violet	1	finished in 1 minute	0	18.0	
<input type="checkbox"/> Silverfish, Sterling	1	finished in 1 minute	0	18.0	
<input type="checkbox"/> Student, Test	--		1		
<input type="checkbox"/> Tillamook, Red	--		1		
<input type="checkbox"/> Wrangler, Blue	--		1		



Add one or more extensions

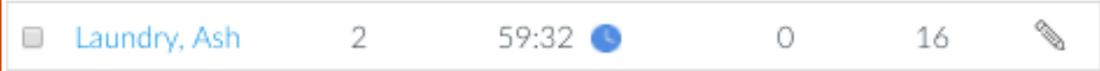
- **Extra Attempts** – if the student has already taken the Quiz, allow for an extra attempt by entering 1 or more.
- **Extra Time** - If the student needs extra time on a Quiz (ex. the Time Limit is 45 and they need 90 minutes), then enter the “extra time” needed for the student.
- **Unlock:** If the Available From date has not yet been reached and the student is taking the Quiz early, checkmark the box to “Manually unlock the quiz for the next attempt”. If the Available Until date has passed and the student is taking the Quiz late, checkmark the box to “Manually unlock the quiz for the next attempt”.
Note: Manually unlocking the quiz means that there is no end date for the Quiz for the selected student.



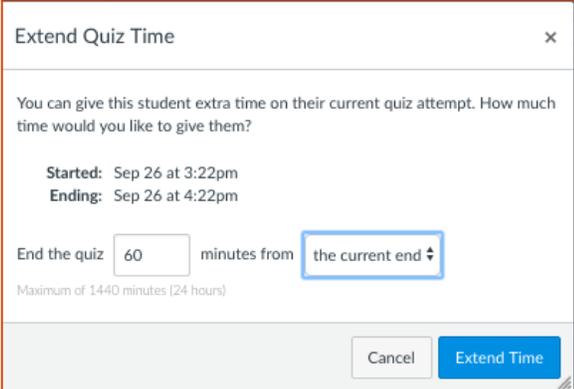
Add an Extension while a quiz is in progress

Within Moderate Quiz you may also notice that a quiz is in progress when you see a running clock under the Time column for a student. If there is a need to adjust a Quiz while it is in progress:

- Click on the Clock icon



- Add a specific time for the Quiz to end for the student



- To give students different availability and due dates, we recommend using the [Differentiated Assignments](#) feature.



Support

Canvas offers 24/7 support via phone or chat. Access Help within the Canvas course menu to receive assistance or contact:

- canvas@oregonstate.edu for on-campus and remote classes
- ecampusfacultysupport@oregonstate.edu for Ecampus classes

Additional tutorials about Canvas can be found at <http://learn.oregonstate.edu>.

